



Centralized Online Admission Process 2025-26

STEP 1

College will receive the List of Allotted students from the Government portal. (<https://mahafyjcadmissions.in>).

STEP 2

The college will display the List of Allotted students, and all the important instructions will be declared on our college website. (<https://kjsac.somaiya.edu.in/en>) --->ACADEMICS--->Junior college notices)

STEP 3

Students whose names appear in the Merit list will be eligible to fill the SOMAIYA PRE ADMISSION FORM. SOMAIYA PRE ADMISSION FORM consists of various steps with a payment of 100/- (Rupees Hundred only). The various steps are as follows

SOMAIYA PRE ADMISSION FORM ---
Registration process (One time process)

- In any browser type <https://admissions.somaiya.edu>
- An Instruction message will pop up. Close the popup window.
- You will see two tabs LOGIN, REGISTER.
- For the first time students will select REGISTER & fill in all required information.
- A verification link will be sent to the student's mail account mentioned during Registration.

Login process

- Once the account is verified, students can LOGIN using Email ID and Password (that you have registered in above step) & fill up the Pre Admission form.)
- Pre Admission form consists of all the necessary data required, i.e. personal details, marks, documents to be uploaded etc.

*******Somaiya Pre-admission Filling**

Students can fill up the form with required details, enter marks, subject preferences & upload necessary documents. On every page/form, there will be a SAVE & PROCEED button.

*******Payment Of Fees**

Once the above step is done, you will see the payment gateway to make an Online Payment of Rs. 100/- towards the Online Processing Fee. You can select any of the payment modes: debit, credit, net banking, UPI etc.

*******Printout of APPLICATION FORM and 100/- FEES RECEIPT.**

(You can find the APPLICATION FORM & FEES RECEIPT in your login under the name FEES PAYMENT HISTORY)

For any queries related to form filling, subject preference, document upload, refer to the website, <https://kjsac.somaiya.edu.in/en/admission>

STEP 4

The student will visit the college along with the following documents and complete the document verification and submission process.

- 1) ORIGINAL X MARKSHEET.**
- 2) ORIGINAL SCHOOL LEAVING CERTIFICATE**
- 3) XEROX Copy of ONLINE PART I AND II OF GOVT**
(<https://mahafyjadmissions.in>) form
- 4) Copy of COLLEGE APPLICATION FORM of PRE-ADMISSION FORM**
- 5) Copy of 100/- FEES RECEIPT**
- 6) Copy of GIRLS FREESHIP FORM WITH RATION CARD XEROX**
(FIRST & LAST PAGE)
- 7) COPY of Adhar card**
- 8) Undertaking Letter (Available in our college Preadmission form)**
- 9) Gap Certificate (if any)**
- 10) 10TH (SSC) Hall ticket**

Document Verification and approval will be done by our college NON-TEACHING STAFF.

STEP 5

SUBJECT CODE will be given by the TEACHING STAFF.

- Students with all relevant documents will be given the subject code from the preferences they have given in the PRE-ADMISSION FORM.
- **NOTE: -**
The subject code will be based on **FIRST COME FIRST SERVE (FCFS)** , availability of seats in the particular subject, and marks eligibility.
 - 1) Mathematics** -85 and above marks in Mathematics subject in X Std Marksheet. + FCFS
 - 2) I. T.- Commerce**
For CAP-91% & above aggregate marks and above in X Std exam + FCFS
For GLM/MGT-AS PER MERIT LIST + FCFS
 - 3) I.T- Arts**
For CAP-70% & above aggregate marks and above in X Std exam + FCFS

For GLM/MGT-AS PER MERIT LIST + FCFS

4) Sanskrit -97 marks & above in X –Sanskrit subject + FCFS

And subject to the availability of seats

STEP 6

Updation of Admission

Students' admission will be updated on SESD (Govt. portal) site by the college authorities. This step will confirm admission to our college.

Student should click on 'Proceed for Admission' in Student Login and upload required documents.

Note: -Student will check in the Govt portal(
<https://mahafyjadmissions.in>).

for their admission status.

STEP 7

- Students who complete the above step will receive mail / SMS of our Offer Letter.
- Follow the steps written in the Offer Letter.
i.e.
 - ✓ In any browser type myaccount.somaiya.edu
 - ✓ Enter the SVV NET ID & PASSWORD and click on LOGIN.
***You can also use SOMAIYA EMAIL ACCOUNT for login.
 - ✓ Click on COMPLETE NOW for Payment of course fees.

STEP 8

Payment of Course Fees

- Make Online Payment towards Course Fees.
- Acknowledgement & Fee Receipt can be viewed in Payment History in the same SVV myaccount login.

